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**Ramakrishna Mission Vivekananda University**  
**COIMBATORE CAMPUS**

SRKV Post, Periyanaickenpalayam, Coimbatore-641020, TN, India  
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**Second Institutional Ethics Committee (IEC) meeting on 28 / 02 / 2015 held at 3.00 pm**

**Agenda**

1. Approval of the minutes of the previous meeting held on August 28, 2014
2. Major changes to the IEC manual to be approved
3. Guidelines for Scholars manual to be approved
4. Status of documents- CVs of members  
(Please bring a copy your CVs for the meeting if you have not submitted earlier)
5. Studying the approval process- Independent Institutional Research Board  
(IRB) vs Integrated review
6. Status of IEC Committee
7. Any other matter

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**Minutes and action taken report of the second Institutional Ethical Committee  
(IEC) meeting on 28/9/2015 held at 3.00 pm**

The following members were presented in the meeting

1. Dr. Krishnamurthy, Chairman
2. Swami Abhiramananda, Vice - Chairman
3. Br. Paramarthachaitanya, Member - Secretary
4. Dr. N. Muthaiah, Dean, Member, FDMSE
5. Dr. S. Alagesan, HOD and Professor, Member, GAPEY
6. Sri. Murugaperumal, Parent of the disabled
7. Smt. Subathradevi, Parent of the disabled

The meeting commenced with prayer

Brahmachari Paramarthachaitanya welcomed the gathering and sought the permission of the Chairman to start the meeting. The Chairman Dr. Krishnamurthy gave his approval and it was seconded by Dr. S. Alagesan. The discussion was started and the agenda points were readout by Br. Paramarthachaitanya.

**Agenda: 1** - Approval of the minutes of the previous meeting held on August 28, 2014

- **Action taken:** the minutes were read and all the members unanimously approved eh minutes.

**Agenda: 2** - Major changes to the IEC manual to be approved

- **Action Taken:** The corrected IEC guidelines Manual was presented to members on PPT and members approved the correction. The committee also authorized the Member - Secretary to make minor modifications which were suggested.

**Agenda: 3** - Guidelines for Scholars A manual to be approved

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- **Action Taken:** Modification and corrections were carried out and a hard copy of IEC Guidelines for scholars for study proposal Manual is printed

**Agenda: 4 - Status of documents - CVs of members**

- **Action Taken:** Member - Secretary requested the members to submit their CV if it was not done earlier.

**Agenda: 5 - Studying the approval process- Independent IRB vs Integrated review**

The proposal submitted by the scholars were reviewed by the committee members. The Member - Secretary will communicate the decision of IEC to the scholars with copies marked to Guide, Controller of Exams and Deans. It was decided to use the term 'DC' (Doctoral Committee) in place of IRB/C (Institutional Research Board / Committee).

- **Action Taken:** Implemented

**Agenda: 6 - Status of IEC Committee**

It was unanimously decided by the members that the Committee will not be registered as it considers only the research involving no-risk or low -risk to its human subjects.

- **Action taken:** Implemented

**Agenda: 7 - Any other matter.**

- **Action Taken:** Chairman, Dr. Krishnamurthy revised the proposal closely and suggested the amendments to the carried out.

The meeting was ended with the vote of thanks



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List of IEC members present during the meeting held on 28-2-2015.

S.No	Name	Designation	Signature
1	Dr. Krishnamurthy	Chairman	<i>M. Krishnamurthy</i>
2	Swami Abhiramananda	Vice-Chairman	<i>Abhiramananda</i>
3	Brahmachari Paramarthachaitanya	Member Secretary	<i>Paramartha Chaitanya</i>
4	Dr. Alagesan	Member	<i>Alagesan</i>
5	Dr. Muthaiah	Member	<i>Muthaiah</i> 28/2/2015
6	Mr. Murugaperumal	Member	<i>N. Murugaperumal</i>
7	Mrs. Subhatira Devi	Member	<i>N. Subhatiradevi</i>

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